

618 Data Pre-submission Edit Check Tool - Part B Discipline

The 618 Data Pre-submission Edit Check Tool is designed to be used by states as they prepare their data for submission via *EDFacts*. The tool can identify potential edit check errors or errors in subtotals or totals.

Please note that data may not be submitted using this tool. All data must be submitted following the guidelines provided in the data file specifications at: [The EDFacts Initiative](#)

Please read the following basic guidelines before using this tool:

1. To change the size and appearance of the text on the spreadsheet, select VIEW from the toolbar, select ZOOM, and then select the percentage increase or decrease.
2. Enter the appropriate data into the YELLOW shaded areas on each page of the form. Please be sure to read section heading descriptions so data are entered in the correct section.
3. If you choose to cut and paste data from another area, use the PASTE SPECIAL option and select VALUES. This will protect the current formats.
4. Each cell in the 618 Data Pre-submission Edit Check Tool contains a "-9" value by default. If your state will not report that data element, leave the "-9" as a placeholder. Only enter "0" for true zero counts.
5. **RED cells indicate computational errors or an error in reporting. Please make sure there are NO RED CELLS before saving data.**

If you would like assistance using this tool, please contact your IDC State Liaison or IDEAdata@westat.com.

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IDEA Data Center (IDC)

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A. DISCIPLINARY REMOVAL TYPE BY DISABILITY

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Number of Children
1. Intellectual Disability	47	9	4	42	0
2. Hearing Impairments	9	0	0	11	0
3. Speech or Language Impairments	45	4	4	48	0
4. Visual Impairments	2	1	0	3	0
5. Emotional Disturbance	352	47	41	398	0
6. Orthopedic Impairments	0	0	0	0	0
7. Other Health Impairments	227	40	31	206	0
8. Specific Learning Disabilities	656	117	98	561	0
9. Deaf-Blindness	0	0	0	0	0
10. Multiple Disabilities	3	0	0	7	0
11. Autism	37	0	7	35	0
12. Traumatic Brain Injury	3	0	1	2	0
13. Developmental Delay ¹	0	0	0	0	0
14. Total	1381	218	186	1313	0
COMPUTED TOTALS	1381	218	186	1313	0

¹States must have defined and established eligibility criteria for developmental delay in order to use this category for reporting.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A (CONTINUED)

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting (PERCENT) ¹				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	A. Number of Children (PERCENT)	B. Number of Removals for Drugs (PERCENT)	C. Number of Removals for Weapons (PERCENT)	D. Number of Removals for Serious Bodily Injury (PERCENT)	Number of Children (PERCENT)
Disability					
1. Intellectual Disability	3%	4%	2%	3%	0%
2. Hearing Impairments	1%	0%	0%	1%	0%
3. Speech or Language Impairments	3%	2%	2%	4%	0%
4. Visual Impairments	0%	0%	0%	0%	0%
5. Emotional Disturbance	25%	22%	22%	30%	0%
6. Orthopedic Impairments	0%	0%	0%	0%	0%
7. Other Health Impairments	16%	18%	17%	16%	0%
8. Specific Learning Disabilities	48%	54%	53%	43%	0%
9. Deaf-Blindness	0%	0%	0%	0%	0%
10. Multiple Disabilities	0%	0%	0%	1%	0%
11. Autism	3%	0%	4%	3%	0%
12. Traumatic Brain Injury	0%	0%	1%	0%	0%
13. Developmental Delay ²	0%	0%	0%	0%	0%
14. Total	100%	100%	100%	100%	100%

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

²States must have defined and established eligibility criteria for developmental delay in order to use this category for reporting.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days	A. Number of Children with In-School Suspensions Totaling 10 Days or Less	B. Number of Children with In-School Suspensions Totaling > 10 Days
Disability				
1. Intellectual Disability	527	10	308	13
2. Hearing Impairments	98	4	63	0
3. Speech or Language Impairments	839	22	472	6
4. Visual Impairments	23	1	13	0
5. Emotional Disturbance	5792	403	3007	117
6. Orthopedic Impairments	10	0	9	0
7. Other Health Impairments	4061	204	2856	109
8. Specific Learning Disabilities	11941	549	8197	294
9. Deaf-Blindness	2	0	1	0
10. Multiple Disabilities	16	0	14	2
11. Autism	798	19	528	5
12. Traumatic Brain Injury	38	5	31	0
13. Developmental Delay ¹	0	0	0	0
14. Total	24145	1217	15499	546
COMPUTED TOTAL:	24145	1217	15499	546

¹States must have defined and established eligibility criteria for developmental delay in order to use this category for reporting.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less (PERCENT) ¹	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days (PERCENT) ¹	A. Number of Children with In-School Suspensions Totaling 10 Days or Less (PERCENT) ¹	B. Number of Children with In-School Suspensions Totaling > 10 Days (PERCENT) ¹
Disability				
1. Intellectual Disability	2%	1%	2%	2%
2. Hearing Impairments	0%	0%	0%	0%
3. Speech or Language Impairments	3%	2%	3%	1%
4. Visual Impairments	0%	0%	0%	0%
5. Emotional Disturbance	24%	33%	19%	21%
6. Orthopedic Impairments	0%	0%	0%	0%
7. Other Health Impairments	17%	17%	18%	20%
8. Specific Learning Disabilities	49%	45%	53%	54%
9. Deaf-Blindness	0%	0%	0%	0%
10. Multiple Disabilities	0%	0%	0%	0%
11. Autism	3%	2%	3%	1%
12. Traumatic Brain Injury	0%	0%	0%	0%
13. Developmental Delay ²	0%	0%	0%	0%
14. Total	100%	100%	100%	100%

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

²States must have defined and established eligibility criteria for developmental delay in order to use this category for reporting.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A (CONTINUED)

Children with Disabilities Ages 3-21	5. Disciplinary Removals			
	A. Total Disciplinary Removals	B. Number of Children with Disciplinary Removals Totalling 1 Day	C. Number of Children with Disciplinary Removals Totalling 2-10 Days	D. Number of Children with Disciplinary Removals Totalling > 10 Days
1. Intellectual Disability	1537	260	486	33
2. Hearing Impairments	295	64	72	6
3. Speech or Language Impairments	2236	553	584	39
4. Visual Impairments	63	9	22	2
5. Emotional Disturbance	22782	1804	5213	699
6. Orthopedic Impairments	32	8	9	0
7. Other Health Impairments	15988	1799	3791	431
8. Specific Learning Disabilities	43152	5890	10896	1101
9. Deaf-Blindness	4	2	1	0
10. Multiple Disabilities	78	7	19	2
11. Autism	2205	465	675	38
12. Traumatic Brain Injury	149	21	36	6
13. Developmental Delay ¹	0	0	0	0
14. Total	88521	10882	21804	2357
COMPUTED TOTAL:	88521	10882	21804	2357

¹States must have defined and established eligibility criteria for developmental delay in order to use this category for reporting.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION B. DISCIPLINARY REMOVAL TYPE BY RACE/ETHNICITY

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Number of Children
1. Hispanic/Latino	254	36	29	247	0
2. American Indian or Alaska Native	2	0	0	2	0
3. Asian	3	0	0	4	0
4. Black or African American	813	70	83	879	0
5. Native Hawaiian or Other Pacific Islander	0	0	0	0	0
6. White	240	103	65	108	0
7. Two or More Races	69	9	9	73	0
8. Total	1381	218	186	1313	0
COMPUTED TOTAL:	1381	218	186	1313	0
SECTION A COLUMN TOTAL:	1381	218	186	1313	0

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION B (CONTINUED)

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting (PERCENT) ¹				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	A. Number of Children (PERCENT)	B. Number of Removals for Drugs (PERCENT)	C. Number of Removals for Weapons (PERCENT)	D. Number of Removals for Serious Bodily Injury (PERCENT)	Number of Children (PERCENT)
Race/Ethnicity					
1. Hispanic/Latino	18%	17%	16%	19%	0%
2. American Indian or Alaska Native	0%	0%	0%	0%	0%
3. Asian	0%	0%	0%	0%	0%
4. Black or African American	59%	32%	45%	67%	0%
5. Native Hawaiian or Other Pacific Islander	0%	0%	0%	0%	0%
6. White	17%	47%	35%	8%	0%
7. Two or More Races	5%	4%	5%	6%	0%
8. Total	100%	100%	100%	100%	100%

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION B (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days	A. Number of Children with In-School Suspensions Totaling 10 Days or Less	B. Number of Children with In-School Suspensions Totaling > 10 Days
Race/Ethnicity				
1. Hispanic/Latino	3628	184	1843	62
2. American Indian or Alaska Native	39	1	35	2
3. Asian	76	4	55	1
4. Black or African American	9297	433	3340	161
5. Native Hawaiian or Other Pacific Islander	10	1	6	0
6. White	10302	549	9730	302
7. Two or More Races	793	45	490	18
8. Total	24145	1217	15499	546

COMPUTED TOTAL:	24145	1217	15499	546
SECTION A COLUMN TOTAL:	24145	1217	15499	546

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION A (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less (PERCENT)	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days (PERCENT)	A. Number of Children with In-School Suspensions Totaling 10 Days or Less (PERCENT)	B. Number of Children with In-School Suspensions Totaling > 10 Days (PERCENT)
Race/Ethnicity				
1. Hispanic/Latino	15%	15%	12%	11%
2. American Indian or Alaska Native	0%	0%	0%	0%
3. Asian	0%	0%	0%	0%
4. Black or African American	39%	36%	22%	29%
5. Native Hawaiian or Other Pacific Islander	0%	0%	0%	0%
6. White	43%	45%	63%	55%
7. Two or More Races	3%	4%	3%	3%
8. Total	100%	100%	100%	100%

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REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION B (CONTINUED)

Children with Disabilities Ages 3-21		5. Disciplinary Removals		
Race/Ethnicity	A. Total Disciplinary Removals	B. Number of Children with Disciplinary Removals Totaling 1 Day	C. Number of Children with Disciplinary Removals Totaling 2-10 Days	D. Number of Children with Disciplinary Removals Totaling > 10 Days
1. Hispanic/Latino	12892	1637	2898	305
2. American Indian or Alaska Native	131	24	34	6
3. Asian	255	50	62	9
4. Black or African American	30545	3236	7493	733
5. Native Hawaiian or Other Pacific Islander	35	6	6	2
6. White	41784	5616	10604	1223
7. Two or More Races	2879	313	707	79
8. Total	88521	10882	21804	2357
COMPUTED TOTAL:	88521	10882	21804	2357
SECTION A COLUMN TOTAL:	88521	10882	21804	2357

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION C. DISCIPLINARY REMOVAL TYPE BY GENDER

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Number of Children
Gender					
1. Male	1100	193	157	1024	0
2. Female	281	25	29	289	0
3. Total	1381	218	186	1313	0

SECTION C (CONTINUED)

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	(PERCENT) ¹				
Gender	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Number of Children
	(PERCENT)	(PERCENT)	(PERCENT)	(PERCENT)	(PERCENT)
1. Male	80%	89%	84%	78%	0%
2. Female	20%	11%	16%	22%	0%
3. Total	100%	100%	100%	100%	100%

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL:

SECTION C (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days	A. Number of Children with In-School Suspensions Totaling 10 Days or Less	B. Number of Children with In-School Suspensions Totaling > 10 Days
Gender				
1. Male	18593	988	11831	442
2. Female	5552	229	3668	104
3. Total	24145	1217	15499	546

SECTION C (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less ¹	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days ¹	A. Number of Children with In-School Suspensions Totaling 10 Days or Less ¹	B. Number of Children with In-School Suspensions Totaling > 10 Days ¹
Gender				
1. Male	77%	81%	76%	81%
2. Female	23%	19%	24%	19%
3. Total	100%	100%	100%	100%

COMPUTED TOTAL:	24145	1217	15499	546
SECTION A COLUMN TOTAL:	24145	1217	15499	546

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION C (CONTINUED)

Children with Disabilities Ages 3-21	5. Disciplinary Removals			
Gender	A. Total Disciplinary Removals	B. Number of Children with Disciplinary Removals Totaling 1 Day	C. Number of Children with Disciplinary Removals Totaling 2-10 Days	D. Number of Children with Disciplinary Removals Totaling > 10 Days
1. Male	69347	8088	16798	1907
2. Female	19174	2794	5006	450
3. Total	88521	10882	21804	2357
COMPUTED TOTAL:	88521	10882	21804	2357
SECTION A COLUMN TOTAL:	88521	10882	21804	2357

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION D. DISCIPLINARY REMOVAL TYPE BY LIMITED ENGLISH PROFICIENCY STATUS

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	Limited English Proficiency Status	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury
1. Yes	74	11	7	75	0
2. No	1307	207	179	1238	0
3. Total	1381	218	186	1313	0

SECTION D (CONTINUED)

Children with Disabilities Ages 3-21	1. Unilateral Removals to an Interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury
	(PERCENT) ¹				
Limited English Proficiency Status	A. Number of Children	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Number of Children
	(PERCENT)	(PERCENT)	(PERCENT)	(PERCENT)	(PERCENT)
1. Yes	5%	5%	4%	6%	0%
2. No	95%	95%	96%	94%	0%
3. Total	100%	100%	100%	100%	100%

COMPUTED TOTAL:	1381	218	186	1313	0
SECTION A COLUMN TOTAL:	1381	218	186	1313	0

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION D (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
Limited English Proficiency Status	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days	A. Number of Children with In-School Suspensions Totaling 10 Days or Less	B. Number of Children with In-School Suspensions Totaling > 10 Days
1. Yes	932	38	475	19
2. No	23213	1179	15024	527
3. Total	24145	1217	15499	546

SECTION D (CONTINUED)

Children with Disabilities Ages 3-21	3. Out-of-School Suspensions or Expulsions		4. In-School Suspensions	
Gender	A. Number of Children with Out-of-School Suspension/Expulsions Totaling 10 Days or Less ¹	B. Number of Children with Out-of-School Suspension/Expulsions Totaling > 10 Days ¹	A. Number of Children with In-School Suspensions Totaling 10 Days or Less ¹	B. Number of Children with In-School Suspensions Totaling > 10 Days ¹
1. Male	4%	3%	3%	3%
2. Female	96%	97%	97%	97%
3. Total	100%	100%	100%	100%

COMPUTED TOTAL:	24145	1217	15499	546
SECTION A COLUMN TOTAL:	24145	1217	15499	546

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION D (CONTINUED)

Children with Disabilities Ages 3-21	5. Disciplinary Removals			
Limited English Proficiency Status	A. Total Disciplinary Removals	B. Number of Children with Disciplinary Removals Totaling 1 Day	C. Number of Children with Disciplinary Removals Totaling 2-10 Days	D. Number of Children with Disciplinary Removals Totaling > 10 Days
1. Yes	3560	414	753	75
2. No	84961	10468	21051	2282
3. Total	88521	10882	21804	2357
COMPUTED TOTAL:	88521	10882	21804	2357
SECTION A COLUMN TOTAL:	88521	10882	21804	2357

REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL

SECTION E. CHILDREN SUBJECT TO EXPULSION WITH AND WITHOUT EDUCATIONAL SERVICES BY DISABILITY STATUS

	6. Children Subject to Expulsion			
	Number		Percent¹	
	A. Received Educational Services During Expulsion	B. Did Not Receive Educational Services During Expulsion	A. Received Educational Services During Expulsion	B. Did Not Receive Educational Services During Expulsion
1. Children with Disabilities Ages 3-21	267	27	90.82%	9.18%
2. Children without Disabilities, Grades K-12	872	114	88.44%	11.56%

¹STATES SHOULD NOT PROVIDE PERCENTAGES IN THIS SECTION, AS THEY WILL BE CALCULATED AFTER THE COUNTS ARE ENTERED.