Penn Data 2002 -- DATA DICTIONARY

No.	Item Name	Data Entry Codes	Explanations / Comments
1	Student ID Number	XXXXXXXXXX (10 or less)	FIELD TYPE: Numeric or alpha/numeric (no special characters) LENGTH: Ten (10) or less DEFINITION: A student Id consists of no more than 10 characters unique to each student with a disability and/or gifted student in the LEA. An ID must be assigned to all students AUTHORITY: BSE Requirement SOURCE: Check with School District/Intermediate Unit USE: Federal Child Count Verification, Compliance Monitoring, Year-round data verification
2	Last Name	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	FIELD TYPE: Text LENGTH: Unlimited DEFINITION: Legal last name of the student. Suffixes may be included with last name, with a space after the last name and no punctuation, e.g., Smith Jr AUTHORITY: BSE Requirement SOURCE: ER and/or IEP USE: Federal Child Count Verification, Compliance Monitoring
3	First Name	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	FIELD TYPE: Text LENGTH: Unlimited DEFINITION: Legal first name of the student. Do not include quotes or punctuation AUTHORITY: BSE Requirement SOURCE: ER and/or IEP USE: Federal Child Count Verification, Compliance Monitoring
4	Middle Initial	(Blank) No middle initial X (1)	FIELD TYPE: Text LENGTH: One (1) DEFINITION: Legal middle name of the student. Required if the student has a middle name, no punctuation AUTHORITY: BSE Requirement

			SOURCE: ER and/or IEP USE: Federal Child Count Verification, Compliance Monitoring
5	Birth Date	MMDDYYYY (8)	FIELD TYPE: Numeric LENGTH: Eight (8) DEFINITION: Date of birth. Leading zeros must be used where applicable, e.g., 01011988 AUTHORITY: BSE Requirement SOURCE: ER and/or IEP USE: Federal Reports, Statistical Summary, Compliance Monitoring
6	Residency	 (Blank) Resident 01 Ward of State 02 1302 (Living with Adult other than Parent) 05 1305 (Foster Home) 06 1306 (e.g., Institutionalized, Group Homes, PRRIs) 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: This field describes the residency status of the student according to special conditions in Section 13 of the PA School Code Code 01, Ward of State: A student under the custody of the county for legal guardianship Code 02, 1302 (Living with Adult other than Parent): A student shall be considered a resident of the school district in which his guardian resides Code 05, 1305 (Foster Home): Students placed in the home of a resident of any school district by order of court or by arrangement with an association, agency, or institution having the care of neglected and dependent children Code 06, 1306 (e.g., Institutionalized settings, Group Homes, PRRIs): Students placed in institutions for the care or training of orphans or other children within the boundaries of a district shall be permitted to attend public school in said district. <u>These students are reported by the home district, not the host district</u> AUTHORITY: 24 PS 13-1305 SOURCE: Student cumulative file, business manager of the district USE: Inter-Agency Planning, Legislative Inquiries, Compliance Monitoring

7	Ethnic Background	01 02 03 04 05	American Indian or Alaskan Native Asian or Pacific Islander Black or African American (Not- Hispanic) Hispanic or Latino White (Not-Hispanic)	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: American Indian or Alaska Native - a person having origins in any of the original peoples of North and South American (including Central America), and who maintains tribal affiliation or community attachment. Asian or Pacific Islander - a person having origins in any of the original people of the Far East, Southeast Asia, the Indian subcontinent, or the Pacific Islands, including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. The Pacific Islands included Hawaii, Guam, and Samoa. Black or African American (Not Hispanic) - a person having origins in any of the Black racial groups of Africa. Hispanic or Latino - a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race. White (Not Hispanic) - a person having origins in any of the original people of Europe, the Middle East, or North Africa. AUTHORITY: Federal Reporting SOURCE: Student cumulative file USE: Federal and State Reports, Over-Under Representation Reports, Legislative Inquires
8	Grade	PS KH KF 01-12	Preschool Half-day Kindergarten Full-day Kindergarten Grade	 FIELD TYPE: Alpha or Numeric LENGTH: Two (2) DEFINITION: Grade of the student If grade needs to be determined, the student's age may be used to make this determination. Example, grade 05 (age 10), or grade 08 (age 13), or grade 11 (age 16) This Item is used to determine which general education curriculum will be used (IDEA requirement) and Item 9 (Participation in the PSSA / PASA) Leading zeros must be used, where applicable AUTHORITY: 34CFR300.139 SOURCE: IEP USE: Federal Biennial Report

9	Participation in PSSA / PASA (Report for grade 05, 08, 11)	 (Blank) Not in grade 05, 08, 11, or (Blank) Gifted without Disability 01 Participation in PSSA 02 Participation in PSSA with Accommodations 03 Pennsylvania Alternate Statewide Assessment (PASA) 04 Religious Exemption 05 Limited English Proficiency (LEP) Exemption 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: How the student will participate in statewide assessments Religious Exemption: Students may be excused from the PSSA / PASA if their parents refuse participation and that refusal is possible only after the parents have reviewed the test content and declared it to be inappropriate on religious grounds LEP Exemption: One (1) year or less in the United States Leading zeros must be used This item may be left blank for gifted without disabilities students (Code 05 in Item 13) AUTHORITY: 34CFR300.139, 22 PA Code Chapter 4 SOURCE: IEP USE: Federal Biennial Report, Compliance Monitoring
10	Home District	AUN (9)	 FIELD TYPE: Numeric LENGTH: Nine (9) DEFINITION: AUN of the district in which the parent or guardian resides Charter schools are LEAs, have assigned AUNs, and must be reported by the IU in which the charter was granted Cyber charter schools are LEAs, have assigned AUNs, and must be reported by the IU in which the cyber school was granted Ward of state: report as (1+IU+999999), e.g., 103999999 AUTHORITY: BSE Requirement SOURCE: ER and/or IEP will indicate the Home District, cross- referenced with PDE AUN list located at http://edna.ed.state.pa.us/aun_listing.asp USE: Compliance Monitoring, Statistical Summary

11	Building	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	FIELD TYPE: Text LENGTH: Unlimited DEFINITION: Building in which the majority of special education service is provided to the student (see Items 21 and 22) AUTHORITY: BSE Requirement SOURCE: IEP (Location of Program) USE: Compliance Monitoring
12	Area Academic Office (Philadelphia SD and ELWYN)	(Blank)N/A01South AAO02Southwest AAO03Central AAO04West AAO05Central North AAO06Northwest AAO07Central East AAO08North AAO09East AAO10Northeast AAO	FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Student's assignment to a region in Philadelphia School District / ELWYN (includes students in Approved Private Schools) AUTHORITY: BSE Requirement SOURCE: School District of Philadelphia USE: Compliance Monitoring
13	Disability Category	 21 Autism 13 Deaf-Blindness 15 Developmental Delay (3-6 in EI Program) 10 Emotional Disturbance 05 Gifted without Disability 02 Hearing Impairment including Deafness 06 Mental Retardation 16 Multiple Disabilities 09 Orthopedic Impairment 22 Other Health Impairment 04 Specific Learning Disability 11 Speech or Language Impairment 01 Traumatic Brain Injury 12 Visual Impairment including Blindness 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Disability of the student. See 34CFR300.7, 22 PA Code Chapter 16 If the student is gifted <u>and</u> has a disability, report the disability in Item 13, and gifted as Code 05 in Item 14 If the student is gifted <u>without</u> a disability, report the student here as Code 05, blank in Item 14 Code 15 applies only to student in EI programs If student is Code 05, the following items may be left blank: 09, 16, 17, 20 AUTHORITY: 34CFR300.7, 1372 PA School Code, 22 PA Code Chapter 14, 22 PA Code Chapter 16, Chapter 171 of PA School Code SOURCE: ER USE: Federal Reports, Statistical Summary, Severe Disability Report, Federal Biennial Report, Compliance Monitoring

14	Secondary Disability Category	 (Blank) None 21 Autism 13 Deaf-Blindness 10 Emotional Disturbance 05 Gifted 02 Hearing Impairment including Deafness 09 Orthopedic Impairment 22 Other Health Impairment 04 Specific Learning Disability 11 Speech or Language Impairment 01 Traumatic Brain Injury 12 Visual Impairment including Blindness 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Secondary disability of the student, if applicable. See 34CFR300.7, 22 PA Code Chapter 16 If the student if gifted <u>and</u> has a disability, report the disability in Item 13, and gifted as Code 05 in Item 14 AUTHORITY: 34CFR300.7, 1372 PA School Code, 22 PA Code Chapter 14, 22 PA Code Chapter 16 SOURCE: ER USE: Federal Reports, Statistical Summary, Severe Disability Report, Federal Biennial Report, Compliance Monitoring
15	Gender	01 Female 02 Male	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Gender of the student Leading zeros must be used AUTHORITY: BSE Requirement SOURCE: Student cumulative file USE: Compliance monitoring, BSE Longitudinal Study
16	Services Plan for Students in Non- Public Schools Date	(Blank) Student has IEP, or (Blank) Gifted without Disability MMDDYYYY (8)	 FIELD TYPE: Numeric LENGTH: Eight (8) DEFINITION: The date of the Services Plan for Students in Non-Public Schools. See 34CFR300.454-455 This item applies to students receiving a Services Plan who are placed unilaterally in a non-public school by their parents Leave this item blank if the student has an IEP Leading zeros must be used where applicable This item may be left blank for gifted without disabilities students (Code 05 in Item 13) AUTHORITY: 34CFR300.454-455

			SOURCE: Services Plan for students in non-public schools USE: Federal Child Count Verification, Compliance Monitoring
17	Transition (16 or Older School Age Program)	 (Blank) Students is less than 16, or (Blank) Gifted without Disability 01 Post Secondary Education/Training 02 Employment 03 Community Living (Residential, Participation, Recreation/Leisure) 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Coordinated set of activities designed within an outcome-oriented process that promotes movement from school to post school. See 34CFR300.29 Indicate which one of the three (3) outcomes best represents the post-school plan for the student This item may be left blank for gifted without disability students (Code 05 in Item 13) AUTHORITY: BSE Requirement SOURCE: IEP USE: Federal Biennial Report, BSE Longitudinal Study
18	Date Exited Special Education	(Blank) Did not exit MMDDYYYY(8)	 FIELD TYPE: Numeric LENGTH: Eight (8) DEFINITION: The date the student left special education or the school system Leave this Item blank for the 12/1 count Items 18 and 19 must be updated in the July submission for students who were in the 12/1 child count Leading zeros must be used where applicable AUTHORITY: BSE Requirement SOURCE: Notice of Recommended Educational Placement, Student cumulative file USE: Federal Reports
19	Reason for Exiting Special Education	 (Blank) Did not exit 05 No Longer Needs Special Education 01 Graduated with High School Diploma 02 Received GED 03 Reached Maximum Age 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: The reason the student left special education or the school system Leave this Item blank for the 12/1 count Items 18 and 19 must be updated in the July submission for students

		 09 Deceased 06 Moved, known to be Continuing 07 Moved, not known to be Continuing 04 Dropped out 08 Parent Withdrawn (3-6 in EI Program) 	 who were in the 12/1 child count "Moved, known to be continuing:" There need not be evidence that the student is continuing special education, only that he/she is continuing in a general education program. This definition includes transfers and students with disabilities in residential drug/alcohol rehabilitation center or correctional facilities Leading zeros must be used where applicable AUTHORITY: BSE Requirement SOURCE: Notice of Recommended Educational Placement, cumulative file USE: Federal Reports, BSE longitudinal studies
20	LRE Category/ Location of Intervention (School Age Program)	 (Blank) Student in EI Program (Blank) Gifted without Disability <u>Codes for students being educated in</u> regular buildings with non-disabled students 19 Special Education Outside the Regular Class Less Than 21% of the Day 20 Special Education Outside the Regular Class At Least 21% of the Day (21-60%) 21 Special Education Outside the Regular Class More than 60% of the Day (61% or more) <u>Codes for students being educated in</u> other locations 12 Public Separate Facility (Non Residential) 16 Private Separate Facility (Non Residential) 05 Public Residential Facility 06 Private Residential Facility 09 Hospital/Home Bound 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Students with disabilities must be educated, to the extent possible, with non-disabled students. See 34CFR300.550 APS students: Report as 06 or 16 Code 12 may be used for students in Centers Code 05 may be used for institutionalized Residential Programs, or State Residential Programs Codes 09, 14, 15: indicate where appropriate Code 18: School district of residence of the parents is required to report the students in county prisons. The State Correctional Facilities and State Juvenile Facilities listed in Appendix A are reported by the Department of Corrections Leading zeros must be used where applicable This item must be blank for students in EI Program (Code PS in Item 8) This item may be left blank for gifted without disability students (Code 05 in Item 13) AUTHORITY: BSE Requirement SOURCE: IEP (see also annotated IEP) USE: Federal Reports

		18 Correctional Facility14 Out of State Facility15 Instruction in the Home	
21	Type of Service (School Age Program)	(Blank) Student in EI Program01Itinerant02Resource03Part-time04Full-time05Gifted	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Special education services the student is receiving. See 22 PA Code Chapter 14.141 Indicate type of service the student is receiving Leading zeros must be used where applicable This item must be blank for students in EI (Code PS in Item 8) Code 05 must be used with Code 05 in item 13 AUTHORITY: 22 PA Code Chapter 14, Section 14.141 SOURCE: IEP and/or Notice of Recommended Educational Placement (see also annotated IEP) USE: Compliance Monitoring
22	Type of Support (School Age Program)	(Blank) Student in El Program26Autistic10Blind or Visually Impaired06Deaf or Hearing Impaired04Emotional11Gifted01Learning02Life Skills03Multi-Disabilities08Physical07Speech and Language	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Services provided to students based on their needs. See 22 PA Code Chapter 14.141 Indicate type of support the student is receiving Leading zeros must be used where applicable This item must be blank for students in EI, (Code PS in Item 8) Code 11 must be used with Code 05 in item 13 AUTHORITY: 22 PA Code Chapter 14, Section 14.141 SOURCE: IEP and/or Notice of Recommended Educational Placement (see also annotated IEP) USE: Compliance Monitoring
23	Service Provider	(Blank) Same as Home District AUN (9)	FIELD TYPE: Numeric LENGTH: Nine (9) DEFINITION: AUN of the special education service provider (Items 21 and 22)

			AUTHORITY: BSE Requirement SOURCE: IEP and/or Notice of Recommended Educational Placement will indicate the Service Provider, cross-referenced with PDE AUN list located at <u>http://edna.ed.state.pa.us/aun_listing.asp</u> , or Program Supervisor USE: Compliance Monitoring
24	Service/Support Location is Out of District	(Blank) No 01 Yes	FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Service provided to the student at a location outside the boundaries of the home district or MAWA catchment area. Leading zero must be used AUTHORITY: BSE Requirement SOURCE: IEP and/or Notice of Recommended Educational Placement USE: Compliance Monitoring
25	Teacher's Last Name	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	FIELD TYPE: Text LENGTH: Unlimited DEFINITION: Legal last name of the teacher providing the majority of the special education services (Items 21 and 22) AUTHORITY: BSE Requirement SOURCE: IEP USE: Compliance Monitoring
26	Related Services / Supplementary Aids and Services (Multiple Responses Possible)	(Blank) Student is not receiving Related Services01Transportation02Audiological Services03Psychological Services04Physical Therapy05Occupational Therapy06Counseling Services07School Health Services08Social Work Services09Parent Counseling, Training	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Services required to assist a child with a disability to benefit from special education Multiple responses possible Code 18: Use for "other" related services such as vision therapy Leading zeros must be used where applicable AUTHORITY: 34CFR300.24, BSE Requirement SOURCE: IEP USE: EI Annual Report to the Governor, Legislative Inquiries, BSE

10	Speech and Language	Longitudinal Studies
	Pathology/Therapy	
11	Adaptive Physical Education	
12	Behavior Intervention Program	
13	Assistive Technology Devices and	
	Services	
14	Rehabilitation Counseling	
15	Interpreter	
16	Orientation and Mobility	
17	Mental Health Services provided by	
	other than IU/SD	
18	Other	

		Early InterventionPreschool	
27	Program Status	 (Blank) Student is in a School Age program 01 Transitioned from DPW to MAWA program at 3. 02 EI Preschool program - not in transition status. 03 K-5 eligible in home district, but remaining in EI for K year. 04 EI eligible in July & August, K-5 eligible in September and exiting. 05 K-5 eligible previous year, exiting to School Age in September. 06 All APS children including transition from infant/toddler and to School Age. 	 FIELD TYPE: Numeric LENGTH: Two (2) DEFINITIONS: <u>01</u>- Transitioned from DPW to MAWA program at 3: Code 01 to be used only in the transition year from an infant/toddler program. APS transition children will be included in the APS category (code) 06. <u>02</u>- EI Preschool program not in transition status: Code 02 is to be used only for children who entered directly to the MAWA program, or who were code 01 the previous year, and who are not in either transition category. <u>03</u>- K-5 eligible in home district, but remaining in EI for K -year: Code 03 to be used only for children who are kindergarten age 5 eligible (based on their home district) remaining in an early intervention program for their kindergarten year. These children will be counted as MAWA eligible during July & August and become K- 5 eligible from September through June 30 for an accurate K-5 year accounting. <u>04</u>- EI eligible in July & August, K-5 eligible in September and exiting: Code (04) only those children K-5 eligible that are exiting to

28	Referral Source	(Blank) Student is in a School Age program 01 Hospitals (including prenatal and postnatal care facility) 02 Physicians 03 Parents 04 Child Care Programs 05 Local Education Agencies 06 Transfer from DPW 07 Public Health Facility 08 EPSDT Screening Facility 09 Other Social Service Agencies 10 Other Health Care Providers	 the school district and not staying in EI for the K-5 year. These children will be counted as eligible during July and August at the end of their EI program. 05- K-5 eligible in the previous year, exiting to School Age in September: Code (05) Only those children who were K-5 eligible in the previous year and are exiting to a School Age program. They are counted as K-5 eligible for July and August. 06- All APS children including transition from DPW and to School Age: All children regardless of transition status, who are the responsibility of the MAWA agency in a program year. An unduplicated count will be comprised of Codes 01, 02, 03, 04, 05 and 06 The eligible count will be comprised of Codes 01, 02, 03, 04, 06 The eligible count will be comprised of 03 and 05 Leading zeros must be used AUTHORITY: PA Act 212 of 1990, PA Act 30 of 1997, BEC 11 P.S. 875-304 SOURCE: Preschool Supervisor USE: EI Annual Report to the Governor, Compliance Monitoring, State Interagency Coordinating Council, Legislative Appropriation Requests FIELD TYPE: Numeric LENGTH: Two (2) DEFINITION: Identify the source of the referral. Leading zeros must be used where applicable AUTHORITY: 34CFR300.125, PA Act 212 of 1990 -305(a)(c 1-6) SOURCE: Preschool Supervisor USE: Compliance Monitoring, Child Find
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29	Preschool	(Blank) Student is in a School Age		FIELD TYPE: Numeric
	Intervention Levels	program		LENGTH: Two (2)
		01	Supportive intervention	DEFINITION:
		02	Supplemental aids and services	• <u>01</u> : Supportive intervention, including modifications to the regular
		03	Early intervention services and	program and individualization by the preschool program or
			programs provided in a specialized	classroom teacher
			setting for most or all of the	• <u>02</u> : Supplemental aids and services provided by early intervention
			program day, with noneligible	personnel to the regular preschool program or class
			young children.	• <u>05</u> : Early intervention services and programs provided in the home,
		04	Early intervention services and	including services which are provided in conjunction with services
			programs provided in a specialized	provided in another setting
			setting, with some programming provided in the regular preschool	• Leading zeros must be used
			program or class and opportunities	AUTHORITY: 22 PA Code Chapter 14
			for participation with noneligible	SOURCE: Preschool Supervisor, IEP
			young children in play or other	USE: EI Annual Report to the Governor, Compliance Monitoring, State
			activities.	Interagency Coordinating Council
		05	Early intervention services and	
			programs provided in the home	
		06	Early intervention services and	
			programs provided in a specialized	
			early intervention program.	
		07	Early intervention services and	
			programs provided in a specialized	
			setting, including the following: an	
			approved private school, a	
			residential school, residential	
			facility, State school or hospital or	
			special secure setting on an individual or group basis, with	
			parental consent, an approved out-	
			of-state program.	
			or state program.	

30	Preschool Location	(Blank) Student is in a School Age	FIELD TYPE: Numeric
30	Preschool Location of Intervention	program01Early Childhood Setting02Head Start03Early Childhood Special Education	 LENGTH: Two (2) DEFINITION: <u>01</u>: Early Childhood Setting - e.g., Family Child Care, Regular Preschool/Child Care Center, Combined Classroom/Home Based
		Setting 04 Home 05 Part-Time Early Childhood / Part- Time Early Childhood Special Education Setting 06 Residential Facility 07 Separate School 08 Itinerant Service Outside the Home 09 Reverse Mainstream Setting	 Program <u>03</u>: Early Childhood Special Education Setting - e.g., Early Intervention Classroom, Combined Classroom/Home Based Program <u>04</u>: Home - e.g., Instruction/Services in the Home <u>05</u>: Part-Time Early Childhood / Part-Time Early Childhood Special Education Setting - e.g., Part time Regular/Part time Specialized Classroom <u>06</u>: Residential Facility - e.g., Approved Private School on a residential basis, Private Residential Rehabilitation Institute, Residential Facility, Community Residential Facility <u>07</u> Separate School - e.g., Approved Private School on a day basis
			 <u>08</u> Itinerant Service Outside the Home - e.g., Hospital, Other Service Facility <u>09</u> Reverse Mainstream Setting - For preschoolers who receive all of their special education and related services in educational settings designed primarily for children with disabilities but that include 50 percent or more children without disabilities Leading zeros must be used AUTHORITY: 22 PA Code Chapter 14 SOURCE: Preschool Supervisor, IEP USE: Compliance Monitoring, Federal Reporting