

# December 1 Child Count Formatting Information

## General Formatting Information for Export Files

All data export files must be in standard ASCII comma-delimited format, either CSV or text format. Each line must be terminated by a carriage return and line feed combination. Files shall be named as indicated in this document, and must be in an MS-DOS compatible file format.

## December Child Count Data

The two files, Student Template (optional in Spot Checker) and Special Education Snapshot, will contain a row of data for each student. The Student Template contains **217 values per row**, each separated by a comma (for a total of 216 commas per row). The Special Education Snapshot contains **71 values per row**, each separated by a comma (for a total of 70 commas per row). If there is not a value for any item, a comma will indicate a value of 'blank'.

Be sure to include leading zeroes where necessary. Dates should be formatted as YYYY-MM-DD. See example below.

See the updated PIMS Manual for more detailed descriptions.

### *Example:*

- Student Template:  
123469696,3241,2014-06-30,5723049696,,,,,KF,,S-09,1990-09-29,F,12 REVERE  
AVE,,ABINGTON,PA,19001,,,M,,,,5,,,,N,,,,E,,,99,,,,Y,,,,,0612,,,,,E,,,N,,,N,,,,,N,,,2012-07-16,,,,,N,,,,,011806,,,,,2005-09-  
01,2000-09-05,2007-09-05,,,,,2000-09-05,,,,,123469696,,,N,,,,,0,,,,,N,,NEARING,ANNA,,,,,  
3241,N,Y,,,,,123469696,,,,,J,A,B,F,123469696
- Special Education Snapshot:  
123469696,3241,2014-06-30,,5723049696,,,,,Prestlow,2125,,,,,06,,02,,,,,N,,,,,2014-12-01  
,,,,,20,,,,,54,,,,,123469696,3241

# December 1 Child Count Data Items

## Student Template

Empty fields are not included in this list –  
**Reminder: The layout of the record must follow the 217 fields  
 for Student Template (optional in Spot Checker)**

See PIMS Manual for more detailed descriptions.

Field No.	Field Name	Valid Values
1	District Code (LEA submitting, SE District of Residence)	9-digit code
2	Location Code	4-digit code
3	School Year Date	10 characters, ISO format (YYYY-MM-DD)
4	Student ID	10-digit code
10	Current Grade Level	K4A, K4P, K4F, K5A, K5P, K5F, 001-012
13	Home Room	Not blank
14	Birth Date	10 characters, ISO format (YYYY-MM-DD)
15	Gender Code	M or F
16	Address 1	
17	Address 2	
18	City	
19	State Code	
20	Full Zip Code	
23	Guardian Relationship	M - minor (<=21) A - adult E - emancipated minor
27	Race or Ethnicity Code	1 - American Indian/Alaskan Native 3 - Black or African American 4 - Hispanic 5 - White 6 - Multiracial 9 - Asian 10 - Native Hawaiian or other Pacific Islander

Field No.	Field Name	Valid Values
33	Economic Status	F - free R - reduced N - neither
34	Challenge Type	2121 - Autism 2122 - Deaf-Blindness 2123 - Hearing Impairment including Deafness 2124 - Intellectual Disability (MR) 2125 - Multiple Disabilities 2126 - Orthopedic Impairment 2127 - Emotional Disturbance 2128 - Specific Learning Disability 2129 - Speech or Language Impairment 2130 - Traumatic Brain Injury 2131 - Visual Impairment incl. Blindness 2132 - Other Health Impairment
38	Special Education	Y - has IEP E - exited IEP < 2 years N - no IEP or exited IEP > 2 years
41	LEP/ELL Status	01 - current ELL 03 - former ELL, exited, and in 1st year of monitoring 04 - former ELL, exited, and in 2nd year of monitoring 05 - former ELL, exited, and no longer monitored 99 - never ELL
46	Repeating Last Year	Y or N
53	Expected Graduation Timeframe	MMYY
65	Graduation Status Code	See PIMS Student Snapshot Template Specifications in the PIMS User Manual Volume 1 for valid codes
66	Expected Post-Graduate Activity	See Appendix M in Volume 2 of the PIMS User Manual for a complete list of valid values
67	Student Status	See Appendix L in Volume 2 of the PIMS User Manual for a complete list of valid values
68	Date First Enrolled in an ESL or Bilingual Education Program (Core)	10 characters, ISO format (YYYY-MM-DD)
70	ADA Status Indicator	Y - Student has a current Section 504 service agreement plan in place and is considered disabled per ADA N - Student does not have a current Section 504 service agreement plan in place and is considered disabled per ADA

Field No.	Field Name	Valid Values
73	Foreign Exchange Student	Y or N
80	Gifted and Talented	GY - Gifted, has GIEP GN - Gifted, does not have GIEP N - Not Applicable
88	Economic Disadvantaged Status Code	Y or N
91	Diploma Type Code	806 - Regular Diploma 816 - General Education Development (GED) credential
93	Alternate Student ID	
95	LEP/ELL Eligibility	Y – Title III served N – Not Title III served
97	Grade 09 Entry Date	10 characters, ISO format (YYYY-MM-DD)
98	District Entry Date	10 characters, ISO format (YYYY-MM-DD)
99	School Entry Date	10 characters, ISO format (YYYY-MM-DD)
109	State Entry Date	10 characters, ISO format (YYYY-MM-DD)
110	Date First Enrolled in a US School	10 characters, ISO format (YYYY-MM-DD)
117	District Code of Residence	9-digit code
120	Student is a Single Parent	Y or N
123	Home Language Code	See Appendix J Volume 2 of the PIMS User Manual for a complete list of valid NCES county and language codes
125	Years in US Schools	1 - 0-12 months 2 - 13-24 months 3 - 25-36 months
126	Name Suffix	
131	Food Program Eligibility	F - free R - reduced N - neither
133	Last Name Long	
134	First Name Long	
142	Middle Name	
154	Address 3	
165	Location Code of Residence	4-digit code
166	Displaced Homemaker	Y or N
167	Special Education Referral	Y or N
182	Home Address State County Code	See Appendix D Volume 2 of the PIMS User Manual for the full list of state abbreviations
189	Funding District Code	9-digit code

Field No.	Field Name	Valid Values
190	CTE Indicator	
212	Assessment Participation Code	A - PASA only B - PSSA only I - Not participating in any of these assessments J – NIMS and NOCTI K - NIMS L - NOCTI
214	Assessment Participation Code 2 (Keystone Winter Assessment)	A – Algebra B – Literature C – Biology D – Algebra and Literature E – Algebra, Literature, Biology F – Literature and Biology G – Algebra and Biology Z - N/A; not participating in this Keystone
215	Assessment Participation Code 3 (Keystone Sprint Assessment)	A – Algebra B – Literature C – Biology D – Algebra and Literature E – Algebra, Literature, Biology F – Literature and Biology G – Algebra and Biology Z - N/A; not participating in this Keystone
216	Assessment Participation Code 4 (Keystone Summer Assessment)	A – Algebra B – Literature C – Biology D – Algebra and Literature E – Algebra, Literature, Biology F – Literature and Biology G – Algebra and Biology Z - N/A; not participating in this Keystone
217	District of Enrollment Code	9-digit code

# Special Education Snapshot

Empty fields are not included in this list –

**Reminder: The layout of the record must follow the 71 fields for Special Education Snapshot**

**See PIMS Manual for more detailed descriptions.**

Field No.	Field Name	code
1	District Code	9-digit code
2	Location Code	4-digit code
3	School Year Date	10 characters, ISO format (YYYY-MM-DD)
5	Student ID	10-digit code
10	Special Education Teacher Name	
11	Primary Disability	2121 - Autism 2122 - Deaf-Blindness 2123 - Hearing Impairment including Deafness 2124 - Intellectual Disability (MR) 2125 - Multiple Disabilities 2126 - Orthopedic Impairment 2127 - Emotional Disturbance 2128 - Specific Learning Disability 2129 - Speech or Language Impairment 2130 - Traumatic Brain Injury 2131 - Visual Impairment incl. Blindness 2132 - Other Health Impairment
12	Secondary Disability	Same as #11 above, plus 2106 – Gifted with Disability

<b>Field No.</b>	<b>Field Name</b>	<b>Valid Values</b>
15	Amount of Special Education Services	01 - Itinerant 04 - Full-time 06 Supplemental Resource
17	Type of Support	01 - Learning 02 - Life Skills 03 - Multi-Disabilities 04 - Emotional 06 - Deaf or Hearing Impaired 07 - Speech and Language 08 - Physical 10 - Blind or Visually Impaired 26 - Autistic
34	Date Exited Special Education	10 characters, ISO format (YYYY-MM-DD)
35	Snapshot Date	10 characters, ISO format (YYYY-MM-DD)

Field No.	Field Name	Valid Values
44	Educational Environment	<p>Codes for students being educated in regular buildings with non-disabled students</p> <p>19 - Inside the regular class 80 percent or more of the day (formerly Special Education Outside the Regular Class Less Than 21% of the Day )</p> <p>20 - Inside the regular class no more than 79% of the day and no less than 40% percent of the day (formerly Special Education Outside the Regular Class At Least 21% of the Day (21-60%))</p> <p>21 - Inside the regular class less than 40 percent of the day (formerly Special Education Outside the Regular Class More than 60% of the Day (61% or more))</p> <p>Codes for students being educated in other locations</p> <p>01 - Approved Private School (Non Residential)</p> <p>02 - Approved Private School (Residential)</p> <p>05 - Public Separate Facility (Residential)</p> <p>06 - Other Private Separate Facility (Residential)</p> <p>09 - Hospital/Home Bound</p> <p>12 - Public Separate Facility (Non Residential)</p> <p>14 - Out of State Facility</p> <p>15 - Instruction in the Home</p> <p>16 - Other Private Separate Facility (Non Residential)</p> <p>18 - Correctional Facility</p>
49	Educational Environment Percentage (School Age Program)	whole number (0-100)
52	Reason for Exiting Special Education	<p>Blank, unless student exited between 12/2/2014 and 1/31/2014</p> <p>01 - Graduated with Regular High School Diploma</p> <p>02 - Received a GED and/or Certificate</p> <p>03 - Reached Maximum Age (Age 21)</p> <p>04 - Dropped Out</p> <p>05 - Transferred to Regular Education</p> <p>06 - Moved out of Pennsylvania, Known to be Continuing</p> <p>09 - Died</p>



<b>Field No.</b>	<b>Field Name</b>	<b>Valid Values</b>
70	Service Provider	9-digit AUN code or Provider Name (text)
71	Location of Special Education Services	4-digit code