

December 1 File Formatting Information

General Formatting Information for Export Files

All data export files must be in standard ASCII comma-separated variable (CSV) format, sometimes called “comma delimited text.” Each line must be terminated by a carriage return and line feed combination. Files should be named as indicated in this document, and must be in an MS-DOS compatible file format.

Table 14 is a count of the number of school age children with disabilities with an Equitable Participation Services Plan.

An example of **Table 14** is shown below:

Smith,Matthew,2008-012-02,,Lawer Christian, 119357402,2010-02-01,SD,2121,Y,N,5,M,99

The file will contain a row for each student. The row will contain 14 values, each separated by a comma (for a total of 13 commas per row). If there is not a value, a comma will indicate a value of ‘blank’. Dates should be formatted as YYYY-MM-DD.

December 1 Table Data Items and Layout

TABLE 14

Report of Children Parentally Placed with an Equitable Participation Services Plan

Student Last Name	Student First Name	Birthdate	Grade	Private School Student Attends	District of Residence	Evaluation /Reevaluation Date	Evaluation Completed by IU/SD	Disability Category	Determined to be Eligible Y/N	EP Service Plan - Y/N	Race	Gender	LEP

Include students in Non-Public Schools that are parentally placed with an equitable participation services plan.

Follow the specifications below when completing the Table 14:

- All Dates should be in the format YYYY-MM-DD
- Grade should be a 3 digit code (PS, KH, KF, 001, 002, 003 012). See Appendix K of the latest PIMS Manual Volume 2
- Private School Student Attends – Use the AUN of the School from EDNA, if one exists; otherwise, enter actual name (text)
- District of Residence AUN should be the 9 digit AUN number, not the name of the school district
- Evaluation Completed by IU/SD should be IU or SD
- Disability Category should be a 4 digit Disability code
- Determined to be Eligible Y/N should be a Y or N
- EP Service Plan - Y/N should be a Y or N
- Race should not include a leading zero (1, 3, 4, 5, 6, 9, 10)
- Gender should be M or F for Male or Female
- LEP should be 01, 03, 04, 05, 99

Export Specifications for Table 14

Table 14 is a count of the number of school age children with disabilities parentally placed with an Equitable Participation Services Plan.

File Name: Table14_IU**_Date.txt where ‘**’ is equal to the IU number and ‘date’ is equal to the date the file is submitted in the format MMDDYYYY – (i.e. 12012014)

Report: Children Parentally Placed with an Equitable Participation Services Plan on December 1

Number of Rows: One row for each child with an Equitable Participation Services Plan

Number of Values per Row: 14

Details: File shall consist of as many rows as students subject to parental placement with each row containing 14 elements or data values, with the values in each row separated by a comma.

Each row contains data for a Child with Disabilities Subject to Parental Placement

Value 1 – Last Name

Value 2 – First Name

Value 3 – Birthdate

Value 4 – Grade

Value 5 – Private School Student Attends

Value 6 – District of Residence

Value 7 – Evaluation/Reevaluation Date

Value 8 – Evaluation Completed by IU/SD

Value 9 – Disability Category

Value 10 – Determined to be Eligible Y/N

Value 11 – EP Service Plan Y/N

Value 12 – Race

Value 13 – Gender

Value 14 – LEP