

Time Table for December 1 Child Count

December 1 Child Count and/or Table Data	Programs Submit Files to Spot Checker/ Penn State and review online Comparison Reports	LEAs Upload files to PIMS	Receipt of Duplicates/ Preliminary Comparison Reports by SA/EI	PIMS Special Education Re-Submission	Receipt of Final Comparison Reports for SA	Receipt of Duplicates by SA and EI	Final Resolution of Duplicates (SA/EI) /Comparison Reports (SA) Due	Receipt of Verify Reports and Signoffs	Signoff of Verify Reports
Dec 1 Child Count files, in the form of PIMS Special Education Snapshot and Student Template (optional in Spot Checker)	11/15/2017 to 12/18/2017	12/1/2017 to 12/18/2017	By LEA after PIMS file is available	1/4/2018 to 1/31/2018	On a weekly basis when files are downloaded from PIMS	Once all files are final.	One week from receipt of reports	2/26/2018	3/5/2018
Table 14 – Report of Children Parentally Placed with an Equitable Participation Services Plan	2/1/2018	NA	NA	NA	2/13/2018	2/13/2018	One week from receipt of reports	2/26/2018	3/5/2018

All export files will be sent to PSU using the File Submission website (Spot Checker).

Spot Checker will open 11/15/2018.

Note: Individual IUs may have different submission date requirements for their LEAs.

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
3	4	5	6	7	8	9
<i>PIMS Special Ed Submission OPEN</i>						
10	11	12	13	14	15	16
<i>PIMS Special Ed Submission OPEN</i>						
17	18	19	20	21	22	23
<i>PIMS Special Ed Submission OPEN</i>	<i>PIMS Special Ed Submission CLOSED</i>					
24	25	26	27	28	29	30
<i>PIMS Special Ed Submission CLOSED</i>						
31						
<i>PIMS SE CLOSED</i>						

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	<i>PIMS Special Ed Submission CLOSED</i>			<i>PIMS Special Ed Re-Submission OPEN</i>		
7	8	9	10	11	12	13
<i>PIMS Special Ed Re-Submission OPEN</i>						
14	15	16	17	18	19	20
<i>PIMS Special Ed Re-Submission OPEN</i>						
21	22	23	24	25	26	27
<i>PIMS Special Ed Re-Submission OPEN</i>						
28	29	30	31			
<i>PIMS Special Ed Re-Submission OPEN</i>						