

Time Table for December 1 Child Count

December 1 Child Count and/or Table Data	Programs Submit Files to Spot Checker/ Penn State and review online Comparison Reports	LEAs Upload files to PIMS	Receipt of Duplicates/ Preliminary Comparison Reports by SA/EI	PIMS Special Education Re-Submission	Receipt of Final Comparison Reports for SA	Receipt of Duplicates by SA and EI	Final Resolution of Duplicates (SA/EI) /Comparison Reports (SA) Due	Receipt of Verify Reports and Signoffs	Signoff of Verify Reports
Dec 1 Child Count files, in the form of PIMS Special Education Snapshot and Student Template (optional in Spot Checker)	11/1/2018 to 12/14/2018	12/3/2018 to 12/14/2018	By LEA after PIMS file is available	1/4/2018 to 1/18/2018	On a weekly basis when files are downloaded from PIMS	Once all files are final.	One week from receipt of reports	2/28/2018	3/8/2018
Table 14 – Report of Children Parentally Placed with an Equitable Participation Services Plan	2/1/2018	NA	NA	NA	2/13/2018	2/13/2018	One week from receipt of reports	2/28/2018	3/8/2018

All export files will be sent to PSU using the File Submission website (Spot Checker).

Spot Checker will open 11/1/2018.

Note: Individual IUs may have different submission date requirements for their LEAs.

December 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
PIMS Special Ed Submission OPEN						
9	10	11	12	13	14	15
PIMS Special Ed Submission OPEN						PIMS SE CLOSED
16	17	18	19	20	21	22
PIMS Special Ed Submission CLOSED						
23	24	25	26	27	28	29
PIMS Special Ed Submission CLOSED						
30	31					
PIMS SE CLOSED						

January 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4	5	
		<i>PIMS Special Ed Submission CLOSED</i>			<i>PIMS SE Re-Submission OPEN</i>		
6	7	8	9	10	11	12	
<i>PIMS Special Ed Re-Submission OPEN</i>							
13	14	15	16	17	18	19	
<i>PIMS Special Ed Re-Submission OPEN</i>							
20	21	22	23	24	25	26	
27	28	29	30	31			

Calendar Details

PIMS Special Education Data Submission Open December 3, 2018 through December 14, 2018

PIMS Closed December 15, 2018 through January 3, 2019

PIMS Special Education Re-Submission Open January 4, 2019 through January 18, 2019

PIMS Special Education Re-Submission Closed January 19, 2019