

Time Table for December 1 Child Count

December 1 Child Count and/or Table Data	Programs Submit Files to Spot Checker/ Penn State and review online Comparison Reports	LEAs Upload files to PIMS	Receipt of Duplicates/ Preliminary Comparison Reports by SA/EI	PIMS Special Education Re-Submission	Receipt of Final Comparison Reports for SA	Receipt of Duplicates by SA and EI	Final Resolution of Duplicates (SA/EI) /Comparison Reports (SA) Due	Receipt of Verify Reports and Signoffs	Signoff of Verify Reports
Dec 1 Child Count files, in the form of PIMS Special Education Snapshot and Student Template (optional in Spot Checker)	11/1/2019 to 12/17/2019	12/2/2019 to 12/17/2019	By LEA after PIMS file is available	1/9/2020 to 1/17/2020	On a weekly basis when files are downloaded from PIMS	Once all files are final.	One week from receipt of reports	2/28/2020	3/9/2020
Table 14 – Report of Children Parentally Placed with an Equitable Participation Services Plan	2/3/2020	NA	NA	NA	2/13/2020	2/13/2020	One week from receipt of reports	2/28/2020	3/9/2020

All files will be sent to PSU using the File Submission website (SpotChecker).

SpotChecker will open by 11/1/2019.

Note: Individual IUs may have different submission date requirements for their LEAs.

December 2019

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
PIMS Special Ed Submission OPEN						
8	9	10	11	12	13	14
PIMS Special Ed Submission OPEN						
15	16	17	18	19	20	21
PIMS SE Submission OPEN			PIMS Special Ed Submission CLOSED			
22	23	24	25	26	27	28
PIMS Special Ed Submission CLOSED						
29	30	31				
PIMS Special Ed Submission CLOSED						

January 2020

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
			PIMS Special Ed Submission CLOSED			
5	6	7	8	9	10	11
PIMS Special Ed Submission CLOSED				PIMS Special Ed Re-Submission OPEN		
12	13	14	15	16	17	18
PIMS Special Ed Re-Submission OPEN						
19	20	21	22	23	24	25
26	27	28	29	30	31	

Calendar Details

PIMS Special Education Data Submission Open December 2, 2019 through December 17, 2019

PIMS Closed December 18, 2019 through January 8, 2020

PIMS Special Education Re-Submission Open January 9, 2020 through January 17, 2020

PIMS Special Education Re-Submission Closed January 18, 2020