

# Supplemental Tables Formatting Information

*DATA FOR ALL TABLES TO BE REPORTED BY LEA*

*DATA FOR EXITING AND DISCIPLINE TABLES TO BE REPORTED \*BY STUDENT*

*\*BY STUDENT Template will be provided in Excel for Discipline Tables*

## General Formatting Information for Export Files

All data export files must be in standard ASCII comma-separated variable (CSV) format, sometimes called “comma delimited text.” Each line must be terminated by a carriage return and line feed combination. Files shall be named as indicated in this document, and must be in an MS-DOS compatible file format.

Supplemental Tables 1-3 include the number of full-time equivalent personnel *employed* or *contracted* to provide special education and related services, based on or around the December child count date. Supplemental Tables 4-13 are based on data from July 1, 2015 through June 30, 2016. The data should be reflective of the year of the submission or, if the student exited, date of exit.

Tables 1, 2, 3, 8A, 9A, and 13 are required submissions. PSU will create Tables 4, 5, 6, and 7 from the student level data provided in the July Submission files downloaded from PIMS. PSU will create Tables 9, 10, 11, and 12 from the student level data provided in Table 9A. Table 9A, Discipline by Student, contains a list of Children with Disabilities subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by student. Verification of all final tables will be required.

A detailed template for the tables are included in Appendix A, labeled *Tables Created*. An example of the Supplemental Table data format for Table 1 is shown below. For this file, there are three rows of data and each row contains 3 values. The 1<sup>st</sup> value is the AUN. If any value is zero, include the zero and NOT a value of ‘blank’.

### *Example:*

```
111111111,26,0  
222222222,35,4  
333333333,33,4
```

An example of **Table 8A** data format is shown below.

### *Example:*

```
101000000,1234567890,Smith,John,1993-01-01,1234,2010-01-05,2010-02-06,,,2010-06-15,2010-08-25,31,2010-02-15,
```

## Supplemental Tables Collected or Created:

TABLE 1	Personnel (in Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-5
TABLE 2	Personnel (in Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 6-21
TABLE 3	Personnel (in Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-21
TABLE 4	Report of Children with Disabilities Exiting Special Education from July 1, 2015 through June 30, 2016 by Age and Disability by Basis of Exit
TABLE 5	Report of Children with Disabilities Exiting Special Education from July 1, 2015 through June 30, 2016 by Race/Ethnicity by Basis of Exit
TABLE 6	Report of Children with Disabilities Exiting Special Education from July 1, 2015 through June 30, 2016 by Gender by Basis of Exit
TABLE 7	Report of Children with Disabilities Exiting Special Education from July 1, 2015 through June 30, 2016 by Limited English Proficiency by Basis of Exit
TABLE 8A	Report of Children with Disabilities Evaluated, July 1, 2015 through June 30, 2016. (Initial Evaluations Completed by the LEA – <i>does not include Reevaluation or Gifted Evaluation</i> ) Data will be collected by LEA for School Age Students
TABLE 9	Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Disability
TABLE 9A	Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Student
TABLE 10	Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Race/Ethnicity
TABLE 11	Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Gender

TABLE 12 Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Limited English Proficiency Status (LEP)

TABLE 13 Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016. Children Subject to Expulsion With and Without Educational Services by Disability Status

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# Supplemental Tables Data Items and Layout

**TABLE 1**

Personnel (in Full-Time Equivalency of Assignment)  
To Provide Special Education and Related Services  
For Children with Disabilities, Ages 3-5 by LEA

Special Education Paraprofessionals and Teachers Serving Children with Disabilities, Ages 3-5

		(1) HIGHLY QUALIFIED	(2) NOT HIGHLY QUALIFIED
AUN of LEA	Special Education Paraprofessionals for Ages 3-5		
AUN of LEA	Special Education Teachers for Ages 3-5		

Note:

1. See Export Specifications for File layout. Data will need to be reported for each LEA within an IU. (Please recopy the data rows for each LEA.)
2. IU data should be reported under AUN 1xx000000 where xx is the IU number.
3. Include the number of full-time equivalent personnel *employed* or *contracted* to provide special education and related services based on or around the December child count date.
4. IU contracted staff are reported by the IU. District/Charter contracted staff should be reported by the District/Charter.

## Export Specifications for Table 1

Table 1 – Personnel (in Full-Time Equivalency of Assignment) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-5

This table includes a count of special education paraprofessionals and teachers (serving children ages 3-5) in full-time equivalency that are highly qualified and not highly qualified.

File Name: **In the file name, please include table number, IU and date.**

Report: Personnel (in Full- Time Equivalency) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-5

Number of Rows: 2

Number of Values per Row: 3

Details: File shall consist of 2 rows (Special Education Paraprofessionals and Teachers) with each row containing 3 elements or data values (AUN, Highly Qualified and Not Highly Qualified). The Intermediate Unit must report the fraction of time to 2 decimal places, e.g.,  $.34 = \frac{1}{3}$  time.

Row 1 contains number of Special Education Paraprofessionals for Ages 3-5

Value 1 – AUN of LEA

Value 2 – Highly Qualified

Value 3 – Not Highly Qualified

Row 2 contains number of Special Education Teachers for Ages 3-5

Value 1 – AUN of LEA

Value 2 – Highly Qualified

Value 3 – Not Highly Qualified

**TABLE 2**

**Personnel (in Full-Time Equivalency of Assignment)  
To Provide Special Education and Related Services for Children With  
Disabilities, Ages 6-21 by LEA**

Special Education Paraprofessionals and Teachers Serving Children with Disabilities Ages 6-21

		(1) HIGHLY QUALIFIED	(2) NOT HIGHLY QUALIFIED
AUN of LEA	Special Education Paraprofessionals for Ages 6-21		
AUN of LEA	Special Education Teachers for Ages 6-21		

Note:

1. See Export Specifications for File layout. Data will need to be reported for each LEA within an IU. (Please recopy the data rows for each LEA.)
2. IU data should be reported under AUN 1xx000000 where xx is the IU number.
3. Include the number of full-time equivalent personnel *employed* or *contracted* to provide special education and related services based on or around the December child count date.
4. IU contracted staff are reported by the IU. District/Charter contracted staff should be reported by the District/Charter.

## Export Specifications for Table 2

Table 2 – Personnel (in Full-Time Equivalency of Assignment) Employed To Provide Special Education and Related Services for Children with Disabilities, Ages 6-21

This table includes a count of special education paraprofessionals and teachers (of students ages 6-21) in full-time equivalency that is highly qualified and not highly qualified. The fraction of the s time must be reported to 2 decimal places.

File Name: **In the file name, please include table number, IU and date.**

Report: Personnel (in Full- Time Equivalency) Employed To Provide Special Education and Related Services for Children with Disabilities, Ages 6-21

Number of Rows: 2

Number of Values per Row: 3

Details: File shall consist of 2 rows (Special Education Paraprofessionals and Teachers) with each row containing 3 elements or data values (AUN, Highly Qualified and Not Highly Qualified). The Intermediate Unit must report the fraction of time to 2 decimal places, e.g., .34 = 1/3 time.

Row 1 contains number of Special Education Paraprofessionals for Ages 6-21

Value 1 – AUN of LEA

Value 2 – Highly Qualified

Value 3 – Not Highly Qualified

Row 2 contains number of Special Education Teachers for Ages 6-21

Value 1 – AUN of LEA

Value 2 – Highly Qualified

Value 3 – Not Highly Qualified

**TABLE 3**

**Personnel (In Full-Time Equivalency of Assignment)  
To Provide Special Education and Related Services for Children with  
Disabilities, Ages 3-21 by LEA**

Related Services Personnel Serving Children with Disabilities Ages 3-21

	(1) FULLY CERTIFIED	(2) NOT FULLY CERTIFIED
<u>RELATED SERVICES PERSONNEL</u>		
Audiologists		
Speech-Language Pathologists		
Interpreters		
Psychologists		
Occupational Therapists		
Physical Therapists		
Physical Education Teachers and Recreation and Therapeutic Recreation Specialists		
Social Workers		
Medical/Nursing Service Staff		
Counselors and Rehabilitation Counselors		
Orientation and Mobility Specialists		

Note:

1. See Export Specifications for File layout. Data will need to be reported for each LEA within an IU. (Please recopy the data rows for each LEA.)
2. IU data should be reported under AUN 1xx000000 where xx is the IU number.
3. Include the number of full-time equivalent personnel *employed* or *contracted* to provide special education and related services based on or around the December child count date.
4. IU contracted staff are reported by the IU. District/Charter contracted staff should be reported by the District/Charter.
5. While we realize there are many other Related Services Personnel positions within a LEA, those listed above are the only positions required for reporting to OSEP.



### Export Specifications for Table 3

Table 3 – Personnel (In Full-Time Equivalency of Assignment) Employed To Provide Special Education and Related Services for Children with Disabilities, Ages 3-21

This table includes the number and types of other personnel employed (in full-time equivalency of assignment) to provide special education and related services for children with disabilities, ages 3-21. The fraction of the teacher's time must be reported to 2 decimal places.

File Name: **In the file name, please include table number, IU and date.**

Report: Personnel (In Full -Time Equivalency of Assignment) Employed To Provide Special Education and Related Services for Children with Disabilities, Ages 3-21

Number of Rows: 11

Number of Values per Row: 3

Details: File shall consist of 11 rows (Type of Personnel) with each row containing 3 elements or data values (AUN, Fully Certified, Not Fully Certified), with the values in each row separated by a comma. The Intermediate Unit must report the fraction of the teacher's time to 2 decimal places, e.g., .34 = 1/3 time.

Row 1 contains number of Audiologists

Value 1 – AUN of LEA

Value 2 – Number of Audiologists Employed Fully Certified

Value 3 – Number of Audiologists Employed Not Fully Certified

Row 2 contains number of Speech-Language Pathologists

Value 1 – AUN of LEA

Value 2 – Number of Speech-Language Pathologists Employed Fully Certified

Value 3 – Number of Speech-Language Pathologists Employed Not Fully Certified

Row 3 contains number of Interpreters

Value 1 – AUN of LEA

Value 2 – Number of Interpreters Employed Fully Certified

Value 3 – Number of Interpreters Employed Not Fully Certified

Row 4 contains number of Psychologists

Value 1 – AUN of LEA

Value 2 – Number of Psychologists Employed Fully Certified

Value 3 – Number of Psychologists Employed Not Fully Certified

Row 5 contains number of Occupational Therapists

Value 1 – AUN of LEA

Value 2 – Number of Occupational Therapists Employed Fully Certified

Value 3 – Number of Occupational Therapists Employed Not Fully Certified

Row 6 contains number of Physical Therapists

Value 1 – AUN of LEA

Value 2 – Number of Physical Therapists Employed Fully Certified

Value 3 – Number of Physical Therapists Employed Not Fully Certified

Row 7 contains number of Physical Education Teachers and Recreation and Therapeutic Recreation Specialists

Value 1 – AUN of LEA

Value 2 – Number of Physical Education Teachers and Recreation and Therapeutic Recreation Specialists Employed Fully Certified

Value 3 – Number of Physical Education Teachers and Recreation and Therapeutic Recreation Specialists Employed Not Fully Certified

Row 8 contains number of Social Workers

Value 1 – AUN of LEA

Value 2 – Number of Social Workers Employed Fully Certified

Value 3 – Number of Social Workers Employed Not Fully Certified

Row 9 contains number of Medical/Nursing Service Staff

Value 1 – AUN of LEA

Value 2 – Number of Medical/Nursing Service Staff Employed Fully Certified

Value 3 – Number of Medical/Nursing Service Staff Employed Not Fully Certified

Row 10 contains number of Counselors and Rehabilitation Counselors

Value 1 – AUN of LEA

Value 2 – Number of Counselors and Rehabilitation Counselors Employed Fully Certified

Value 3 – Number of Counselors and Rehabilitation Counselors Employed Not Fully Certified

Row 11 contains number of Orientation and Mobility Specialists

Value 1 – AUN of LEA

Value 2 – Number of Orientation and Mobility Specialists Employed Fully Certified

Value 3 – Number of Orientation and Mobility Specialists Employed Not Fully Certified

## TABLE 8A

Report of Children with Disabilities Evaluated, July 1, 2015 through June 30, 2016  
 (Initial Evaluation Completed by the LEA - does not include Reevaluation or Gifted Evaluation)  
 Data will be collected by the LEA for School Age Students

Please read the following basic guidelines before completing the Table 8 form:

1. The IU needs to contact LEA's in order to obtain the information needed to complete Table 8A.
2. The following fields need to be completed for each initial evaluation completed by the LEA for school age students:

### Data Items

Field Name	Field Type (Length)	Data Entry Codes	Definition / Explanations / Comments
AUN	Numeric (9)	AUN (9)	AUN of the LEA
PAsecureID	Numeric or alpha/numeric (10 or less)		PAsecureID given to the student by PDE. If a PAsecureID has not been assigned, then use the ID that the LEA uses to identify the student.
Last Name	Text (255 max)		Legal last name of the student. Suffixes may be included with last name, with a space after the last name and no punctuation, e.g., Smith Jr.
First Name	Text (255 max)		Legal first name of the student. Do not include quotes or punctuation.
Birth Date	ISO Date Format YYYY-MM-DD (10)		Date of birth.
Location Code	Numeric (4)		The PDE defined 4-digit code identifying the school where the student receives the majority of her/her special education services. If a location does not have a designated code, use 9999.
Date Parent Permission to Evaluate Received	ISO Date Format YYYY-MM-DD (10)		Date received consent for initial evaluation.
Date Eligibility Decision Made	ISO Date Format YYYY-MM-DD (10)		The date that the evaluation report meeting is held, and the team is in agreement with the determination. If no meeting is held, it is the date of the final evaluation report. This date must fall within the reporting timeframe

Field Name	Field Type (Length)	Data Entry Codes	Definition / Explanations / Comments
Eligibility	Text (1 or 2)	E - Eligible NE - Not Eligible	Eligibility decision. Was the child found eligible?
Reason for Delay	Text (1)	(Blank) On Time  P - Parental reason A - Administrative E - SLD Extension	If the Evaluation Report was not issued within 60 calendar days of receipt of parent consent, then provide the reason for delay. § P - Parental reason (i.e. parent failed to produce student, student/parent ill, etc.) § A - Administrative (i.e. lack of staff, staff error, etc.) § E - for SLD Extension allowable under Federal Regs 34CFR300.309
Last Staff Day 2014-2015 SY	ISO Date Format YYYY-MM-DD (10)		Last Staff day of the 2014-2015 school year for the building in which the student spends a majority of time.
First Staff Day 2015-2016 SY	ISO Date Format YYYY-MM-DD (10)		First Staff day of the 2015-2016 school year for the building in which the student spends a majority of time.
Number of Days	Numeric (3 or less)		The calculated number of days from the date the Parent Permission was Received until the date the Eligibility Decision was Made. If all dates are provided on the spreadsheet, this will automatically calculate.
Date IEP Developed	ISO Date Format YYYY-MM-DD (10)	(Blank) Not Developed	Date the initial IEP was developed.
Comments	Text (255 max)	Required - if Reason for Delay is NOT blank Optional - if Reason for Delay is blank	Comment related to Reason for Delay.

3. Submit to PennData at [penndata@psu.edu](mailto:penndata@psu.edu) by **July 8, 2016**. Acceptable formats include an Excel file or a comma-delimited text file (.txt, .csv). If the file is uploaded to the PennData WebApp, send PennData an email notification.

Note:

1. When submitting data, please indicate if no Initial Evaluations were completed for an LEA for the reporting timeframe.
2. Those LEAs that are to submit Table 8A to the Bureau of Special Education will be informed of such in May of each year.
3. Regardless of their reporting status, all LEAs in the Commonwealth must continue to collect and maintain data regarding timely evaluations, so that the LEA can assess its on-going compliance and program effectiveness and be prepared to report data to the state when notified to do so.

A sample of **Table 8A** data in text format is shown below.

101000000,1234567890,Smith,John,1993-01-01,1234,2010-01-05,2010-02-06,,,2010-06-15,2010-08-25,31,2010-02-15,

## Export Specifications for Table 8A

Table 8A – Report of Children with Disabilities Evaluated July 1, 2015 through June 30, 2016  
(Initial Evaluation Completed by the LEA – does not include Reevaluation, 504, or Gifted Evaluation). Data will be collected by the LEA for School Age Students

File Name: **In the file name, please include table number, IU and date.**

Report: Children with Disabilities Evaluated

Number of Rows: 1 row for each initial evaluation

Number of Values per Row: 15

Details: File shall consist of 1 row of data, for each initial student evaluation within the LEA, with each row containing 15 elements or data values, with the values in each row separated by a comma.

Row(s) = Number of Students

Value 1 – AUN

Value 2 – PAsecureID

Value 3 – Last Name

Value 4 – First Name

Value 5 – Birth Date

Value 6 – Location Code

Value 7 – Date Parent Permission to Evaluate Received

Value 8 – Date Eligibility Decision Made

Value 9 – Eligibility

Value 10 – Reason for Delay

Value 11 – Last Staff Day **2014-2015** School Year

Value 12 – First Staff Day **2015-2016** School Year

Value 13 – Number of Days between Parent Permission Received and Date Eligibility Decision Made

Value 14 – Date IEP Developed

Value 15 – Comments

## INSTRUCTIONS FOR COMPLETING TABLE 9A

Table 9A is a required submission. PSU will create Tables 9, 10, 11, and 12 from the student level data provided in Table 9A. Verification of all resulting tables will be required by the IU/LEA.

### UNILATERAL REMOVAL to an INTERIM ALTERNATIVE EDUCATIONAL SETTING BY SCHOOL PERSONNEL:

Column 1A - Each child is counted ONLY 1 time no matter how many Unilateral Removals the student had for any of the reasons in column B, C, or D. Also Column 1A total must match on all 4 tables. The total for this column MUST be the same on all 4 tables.

Column 1B, 1C, 1D - The sum of these 3 columns will be equal to or greater than Column 1A. Example: A student was removed 3 times for serious bodily injury. The student will be counted 1 time in column 1A and 3 times in column 1D. The total for this column MUST be the same on all 4 tables.

### REMOVALS to an INTERIM ALTERNATIVE EDUCATIONAL SETTING BASED on a HEARING OFFICER DETERMINATION REGARDING LIKELY INJURY

Column 2 - The student MUST be removed based on a Hearing Officer Determination to be placed in this column. **The total for this column MUST be the same on all 4 tables. Report only Hearing Officers employed by Office for Dispute Resolution (ODR).**

### OUT-OF-SCHOOL SUSPENSIONS OR EXPULSIONS

Column 3A, 3B - Each child is counted ONLY 1 time no matter how many times the student was suspended or expelled. You must total the number of days the student was suspended or expelled and will count ONLY 1 time in column 3A if the total number of days is 10 days or less, or will count ONLY 1 time in column 3B if the total number of days is greater than 10 days. The total for columns 3A and 3B MUST be the same on all 4 tables. When calculating cumulative days of in- and out-of-school suspension, include **children who have cumulatively been suspended for** half a school day in length and longer. Do not include **children who have cumulatively been suspended for** less than half a school day.

A child should be counted in only one of the first three columns (1A, 2, or 3) for the same offense. If a child is unilaterally removed for drugs and reported in column 1A, then do NOT report the child again in column 3 for the same incident. Similarly, if a child is removed by a hearing officer for likely injury and is reported in column 2, then do NOT report the child again in column 3 for the same incident.

A child with more than one offense could be counted in more than one column (1A, 2, or 3). For example, a child who was unilaterally removed to an interim alternative educational setting and, later in the school year, was subject to an out-of-school suspension for more than 10 school days for a separate offense, should be reported in both column 1A and column 3.

### IN-SCHOOL SUSPENSIONS

Column 4C, 4D - Each child is counted ONLY 1 time no matter how many times the student was suspended in school. You must total the number of days the student was suspended in school and will count ONLY 1 time in column 4C if the total number of days is 10 days or less, or will count ONLY 1 time in column 4D if the total number of days is greater than 10 days. The total for columns 4C and 4D MUST be the same on all 4 tables. . When calculating cumulative days of in- and out-of-school suspension, include **children who have cumulatively been suspended for** half a school day in length and longer. Do not include **children who have cumulatively been suspended for** less than half a school day.

**NOTE: If a child has both in-school and out-of-school suspensions in the same school year, that same child can be reported in both column 3A or 3B and column 4A or 4B.**

### DISCIPLINARY REMOVALS

Column 5A - This is the TOTAL number of removals.

Example: A student was suspended 3 different times for 5 days each. The student will be counted as 3 removals in column 5A and counted 1 time in column 5D because the total number of days was greater than 10.

Column 5B, 5C, 5D - Each child is counted ONLY 1 time no matter how many times the student was removed. You must total the number of days the student was removed and will count ONLY 1 time in column 5B if the total number of days is 1, or will count ONLY 1 time in column 5C if the total number of days is between 2 to 10 days, or will count ONLY 1 time in column 5D if the total number of days is greater than 10 days. The total for columns 5A, 5B, 5C, and 5D MUST be the same on all 4 tables.

\*Column 5 is a report of disciplinary removals. In column 5A, report the number of times any child with a disability was subject to any kind of disciplinary removal during the school year. When counting disciplinary removals, include in-school suspensions, out-of-school suspensions, expulsions, removals by school personnel to an interim alternative educational setting for drug or weapon offenses or serious bodily injury, and removals by hearing officer for likely injury to self or others. Note that column 5A is a report of disciplinary events, NOT, children. If a child has more than one disciplinary removal in the school year, then each removal should be reported in column 5A.

### **COLUMN CHECKS**

Columns 1A, 2, 3A, 3B, 4C, 4D, 5B, 5C, 5D must contain a Y or N for Yes or No

To be included in Table 9A, at least one of the Y/N columns must contain a Y

If sum of columns 1B, 1C, 1D > 0 then 1A must be Y

If 1A =Y, then the sum of 1B, 1C, 1D > 0

Only one of columns 3A and 3B may contain a Y

Only one of columns 4C and 4D may contain a Y

To be included in Table 9A, column 5A must be greater than 0

To be included in Table 9A, one and only one of columns 5B, 5C, 5D must contain a Y

There must be a Y contained in one or more of (1A, 2, 3A, 3B, 4C, 4D)





### Table 9A (continued)

Report of Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Student

**The data should be reflective of the date of the submission**

**SCHOOL YEAR 2015-2016**

Student Level Data in Table 9A will be used to create Tables 9-12.  
Each IU/LEA is required to submit Table 9A and PSU will create Tables 9-12.

1. Unilateral Removal to an interim Alternative Educational Setting by School Personnel				2. Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury	3. Out-of-School Suspensions or Expulsions		4. In -School Suspensions		5. Disciplinary Removals			
A. Yes/No (Y/N)	B. Number of Removals for Drugs	C. Number of Removals for Weapons	D. Number of Removals for Serious Bodily Injury	Yes/No (Y/N)	A. Totaling 10 Days or Less Yes/No (Y/N)	B. Totaling > 10 Days Yes/No (Y/N)	C. Totaling 10 Days or Less Yes/No (Y/N)	D. Totaling > 10 Days Yes/No (Y/N)	A. Total Disciplinary Removals	B. Totaling 1 Day Yes/No (Y/N)	C. Totaling 2-10 Days Yes/No (Y/N)	D. Totaling > 10 Days Yes/No (Y/N)

Follow the specifications below when completing the Table 9A:

- District of Residence AUN should be the 9 digit AUN number, not the name of the school district
- Birth Date should be in the format YYYY-MM-DD
- Gender should be M or F for Male or Female
- Ethnic Background must be a valid code (1, 3, 4, 5, 6, 9, 10)
- LEP must be a valid code (01,03,04,05,98,99)
- Disability Category should be the 4 digit code (see Disability Category in the Child Count Data Items section of this manual)
- For columns 1A, 2, 3A, 3B, 4C, 4D, 5B, 5C, 5D., enter Y or N for Yes or No.

## Export Specifications for Table 9A

Table 9A – Children with Disabilities Subject to Disciplinary Removal from July 1, 2015 through June 30, 2016 by Student

File Name: **In the file name, please include table number, IU and date.**

Required for Report: Children with Disabilities subject to discipline removal. Student Level Data in Table 9A supports Tables 9-12. Totals in Table 9A must match totals in Tables 9-12.

Number of Rows: One row for each child subject to disciplinary removal.

Number of Values per Row: 25

Details: File shall consist of as many rows as students subject to disciplinary removal with each row containing 25 elements or data values, with the values in each row separated by a comma.

Each row contains data for a Child with Disabilities Subject to Disciplinary Removal, Ages 3-21

Value 1 – IU

Value 2 -- District of Residence AUN

Value 3 – PAsecureID

Value 4 – Last Name

Value 5 – First Name

Value 6 – Middle Name or Initial

Value 7 – Birth Date

Value 8 – Gender

Value 9 – Ethnic Background

Value 10 – LEP

Value 11 – Grade

Value 12 – Disability Category

Value 13 - Unilateral Removals to an Interim Alternative Educational Setting by School Personnel – Yes/No (Y/N)

Value 14 - Unilateral Removals to an Interim Alternative Educational Setting by School Personnel – Number of Removals for Drugs

Value 15 - Unilateral Removals to an Interim Alternative Educational Setting by School Personnel – Number of Removals for Weapons

Value 16 - Unilateral Removals to an Interim Alternative Educational Setting by School Personnel – Number of Removals for Serious Bodily Injury

Value 17 – Removals to an Interim Alternative Educational Setting Based on a Hearing Officer Determination Regarding Likely Injury – Yes/No (Y/N)

Value 18 – Out-of-School Suspension/Expulsions Totaling 10 Days or Less – Yes/No (Y/N)

Value 19 - Out-of-school Suspension/Expulsions Totaling > 10 Days – Yes/No (Y/N)

- Value 20 - In-School Suspensions Totaling 10 Days or Less – Yes/No (Y/N)
- Value 21 – In-School Suspensions Totaling >10 Days – Yes/No (Y/N)
- Value 22 – Total Disciplinary Removals
- Value 23 – Disciplinary Removals Totaling 1 Day – Yes/No (Y/N)
- Value 24 – Disciplinary Removals Totaling 2-10 Days – Yes/No (Y/N)
- Value 25 – Disciplinary Removals Totaling > 10 Days – Yes/No (Y/N)

This table supports Tables 9-12. Totals must match totals in Tables 9-12.

When viewing this table, please keep in mind that due to the width of this data file, it was necessary to split the file for documentation purposes only. Even though the table appears to have more than one section, it is one data file.

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**TABLE 13**

**REPORT OF CHILDREN WITH DISABILITIES SUBJECT TO DISCIPLINARY REMOVAL BY LEA:  
SCHOOL YEAR 2015-2016**

Children Subject to Expulsion With and Without Educational Services by Disability Status

	6. Children Subject to Expulsion	
	A. Received Educational Services During Expulsion	B. Did Not Receive Educational Services During Expulsion
1. Children with Disabilities Ages 3-21		
2. Children without Disabilities, Grades K-12		

(Please recopy the data rows for each LEA.)

**Export Specifications for Table 13**

Table 13 – Report of Children Subject To Expulsion with and Without Educational Services by Disability Status

This table is a count of the number of children with and without disabilities, ages 3-21, subject to expulsion.

File Name: **In the file name, please include table number, IU and date.**

Report: Children Subject to Expulsion With and Without Educational Services by Disability Status

Number of Rows: 2

Number of Values per Row: 3

Details: File shall consist of 2 rows (Children with and without disabilities) with each row containing 3 elements or data values, with the values in each row separated by a comma.

Row 1 contains number of Children with Disabilities, Ages 3-21

Value 1 - AUN

Value 2 – Children Subject to Expulsion – Received Educational Services During Expulsion

Value 3 – Children Subject to Expulsion – Did Not Receive Educational Services During Expulsion

Row 2 contains number of Children Without Disabilities, Grades K-12

Value 1 - AUN

Value 2 – Children Subject to Expulsion – Received Educational Services During Expulsion

Value 3 – Children Subject to Expulsion – Did Not Receive Educational Services During Expulsion