

Time Table for July 2016 Submission

Exiting Student Record File and/or Table Data	Spot Checker/ Penn State Opens	LEAs Upload to PIMS	Receipt of Preliminary Comparison Reports from PIMS Data	Final Files to PSU	Resolution of Comparison Reports Due	IU Verify Reports and Signoffs Due
Export of July Exiting File – this will include all school age students in Special Education July 1, 2015 to June 30, 2016, who exited the program. The Student Snapshot (optional in Spot Checker) and the Special Education Snapshot should be-uploaded to the Spot Checker.	5/1/2016	See pages 11- 13 of this document	Week of 7/25/2016	NA	Within 1 week of Receipt	9/12/2016
Table 1 – Personnel (in Full-Time Equivalency) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-5 by LEA	5/15/2016	NA	NA	8/3/2016	Within 1 week of Receipt	9/12/2016
Table 2 – Personnel (in Full-Time Equivalency) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 6-21 by LEA	5/15/2016	NA	NA	8/3/2016	Within 1 week of Receipt	9/12/2016
Table 3 – Personnel (in Full-Time Equivalency) Employed to Provide Special Education and Related Services for Children with Disabilities, Ages 3-21 by LEA	5/15/2016	NA	NA	8/3/2016	Within 1 week of Receipt	9/12/2016
Table 8A – Reports of Children with Disabilities Evaluated July 1, 2015 through June 30, 2016. Collection is by LEA for School Age Students.	NA	NA	NA	7/8/2016	NA	NA
Table 9A - Report Of Children With Disabilities Subject to Disciplinary Removal by Student	5/15/2016	NA	NA	8/3/2016	Within 1 week of Receipt	9/12/2016
Table 13 - Report Of Children Subject to Expulsion With and Without Educational Services by Disability Status by LEA	5/15/2016	NA	NA	8/3/2016	Within 1 week of Receipt	9/12/2016

All export files will be sent to PSU using the File Submission website (Spot Checker).
Spot Checker will tentatively open 5/1/2016 for Exiting files and 5/15/2016 for Supplemental Tables.
Note: Individual IUs may have different submission date requirements for their LEAs.