Time Table for July 2018 Submission

	Spot Checker/ Penn State Opens	Student Data File and/or Table Data	Receipt of Preliminary Comparison Reports from PIMS Data	Final Files to PSU	Resolution of Comparison Reports Due	IU Verify Reports and Signoffs Due
Export of July Student Data File – This include all Special Education students 14 years of age or older by July 1, 2017 and any other students with a transition plan as part of their IEP. The Student Snapshot (optional in Spot Checker) and the Special Education Snapshot should be-uploaded to the Spot Checker.	Week of 5/14/2018	See pages 12- 14 of this document	Week of 7/23/2018	NA	Within 1 week of Receipt	Week of 9/17/2018
Table 1 – The number of Special Education Teachers and Paraprofessionals (in FTE) <i>employed</i> or <i>contracted</i> to work with children with disabilities, Ages 3-5 by LEA	Week of 6/4/2018	NA	NA	8/10/2018	Within 1 week of Receipt	Week of 9/17/2018
Table 2 – The number of Special Education Teachers and Paraprofessionals (in FTE) <i>employed</i> or <i>contracted</i> to work with children with disabilities, Ages 6-21 by LEA	Week of 6/4/2018	NA	NA	8/10/2018	Within 1 week of Receipt	Week of 9/17/2018
Table 3 – The number of Related Services Personnel (in FTE) <i>employed</i> or <i>contracted</i> to work with children with disabilities, Ages 3-21 by LEA	Week of 6/4/2018	NA	NA	8/10/2018	Within 1 week of Receipt	Week of 9/17/2018
Table 8A – Reports of Children with Disabilities Evaluated July 1, 2017 through June 30, 2018. Collection is by LEA for School Age Students.	NA	NA	NA	7/6/2018	NA	NA
Table 9A - Report Of Children With Disabilities Subject to Disciplinary Removal by Student	Week of 6/4/2018	NA	NA	8/10/2018	Within 1 week of Receipt	Week of 9/17/2018
Table13 - Report Of Children Subject to Expulsion With and Without Educational Services by Disability Status by LEA	Week of 6/4/2018	NA	NA	8/10/2018	Within 1 week of Receipt	Week of 9/17/2018

All export files will be sent to PSU using the File Submission website (Spot Checker).

Spot Checker will tentatively open the week of 5/14/2018 for Exiting files and week of 6/4/2018 for Supplemental Tables.

Note: Individual IUs may have different submission date requirements for their LEAs.