

Time Table for July 2023 Submission

	Spot Checker/ Penn State Opens	Student Data File and/or Table Data	Receipt of Preliminary Comparison Reports from PIMS Data	Final Files to PSU	Resolution of Comparison Reports Due	IU Verify Reports and Signoffs Due
Export of July Student Data File – This include all Special Education students 14 years of age or older by July 1, 2022 and any other students with a transition plan as part of their IEP. The Student Snapshot (optional in Spot Checker) and the Special Education Snapshot should be uploaded to the Spot Checker.	Week of 5/15/2023	See pages 11- 20 of this document	Week following download from PIMS	NA	Within 1 week of Receipt	Week following the final download from PIMS. Sign off is 1 week following receipt of files
Table 1 – The number of Special Education Teachers and Paraprofessionals (in FTE) <i>employed or contracted</i> to work with children with disabilities, Ages 3-5 by LEA	Week of 5/1/2023	NA	NA	7/10/2023	Within 1 week of Receipt	Same timeline as exiting verify reports
Table 2 – The number of Special Education Teachers and Paraprofessionals (in FTE) <i>employed or contracted</i> to work with children with disabilities, Ages 6-21 by LEA	Week of 5/1/2023	NA	NA	7/10/2023	Within 1 week of Receipt	Same timeline as exiting verify reports
Table 3 – The number of Related Services Personnel (in FTE) <i>employed or contracted</i> to work with children with disabilities, Ages 3-21 by LEA	Week of 5/1/2023	NA	NA	7/10/2023	Within 1 week of Receipt	Same timeline as exiting verify reports
Table 8A – Reports of Children with Disabilities Evaluated July 1, 2022 through June 30, 2023. Collection is by LEA for School Age Students.	Week of 6/13/2023	NA	NA	7/10/2023	NA	NA
Table 9A - Report Of Children With Disabilities Subject to Disciplinary Removal by Student	Week of 5/15/2023	NA	NA	7/10/2023	Within 1 week of Receipt	Same timeline as exiting verify reports

All export files will be sent to PSU using the File Submission website (Spot Checker).

The Spot Checker will open the week of 5/1/2023 for Personnel Tables 1, 2, and 3 and the week of 5/15/2023 for Exiting and Discipline Table 9A.

Note: Individual IUs may have different submission date requirements for their LEAs.